



City of Albuquerque **Recovery Plan**

State and Local Fiscal Recovery Funds 2021 Report

City of Albuquerque
2021 Recovery Plan

[Table of Contents](#)

Executive Summary	2
Uses of Funds	2
Uses of Other Federal Recovery Funds	3
Promoting Equitable Outcomes	3
Community Engagement	4
Labor Practices	5
Use of Evidence	5
Table of Expenses by Expenditure Category	6
Project Inventory	7
Expenditure Category – Public Health	7
Expenditure Category – Negative Economic Impacts	19
Expenditure Category – Services to Disproportionately Impacted Communities	29
Expenditure Category – Premium Pay	34
Expenditure Category – Administrative and Other	35

GENERAL OVERVIEW

Executive Summary

On April 16, 2021, Mayor Tim Keller sent the Albuquerque Rescue Plan, his administration's proposal to allocate the first round, \$54 million dollars, of federal stimulus funds that the City will receive directly under the American Rescue Plan Act to the City Council. On May 17, 2021, the Albuquerque City Council passed Resolution 21-157 which approved Mayor Keller's plan with minor changes.

The plan reflects the City's approach throughout the pandemic – channeling resources to families and businesses in need and spurring economic growth and infrastructure investment that will lay the groundwork for a strong recovery.

The plan allocates roughly half of the funds to direct financial relief for Albuquerque residents and businesses hardest hit by the pandemic and the other half builds on the City's ongoing New Deal-style job creating infrastructure investment initiatives and public safety improvements. The funding would allow the City to break ground on urgent improvements and repairs on deteriorating infrastructure that have been deferred for the last decade.

Uses of Funds

The Albuquerque Rescue Plan includes many projects that are still in the design phase. The City may make changes to the project portfolio as well as to the scope and approach of individual projects as a result of the evolving guidance received from the US Department of Treasury and reviews from our consultant.

a. Public Health (EC 1)

The capital investment projects include City-wide COVID health and safety retrofits such as filters and or ultraviolet air sanitation retrofits to community centers and senior centers or the convention center; replacement of ventilation HVAC systems and reconfiguration of office space for the Albuquerque Police Department (APD) building and the warehouse buildings; and security improvements to address increases in violence.

The remainder of the projects included in EC 1 address reopening outreach and communication; public safety programs and social service coordination.

b. Negative Economic Impacts (EC 2)

The projects include cash transfers to low-moderate income families, eviction prevention, small business recovery grants, arts and entertainment business grants and downtown storefront grants.

c. Services to Disproportionately Impacted Communities (EC 3)

The projects include are rapid re-housing, housing vouchers, and home repair.

d. Premium Pay (EC 4)

The City intends to use \$3,000,000 to compensate city employees, deemed essential by the Chief Administrative Officer, for providing additional services during the transition period when the City is re-opening city facilities and services. The one-time premium pay recognizes that city employees will, in

the course of employment, perform additional services for the City as we contend with the ongoing COVID-19 pandemic.

e. Water, Sewer, and Broadband Infrastructure (EC 5)

At this time, the City does not have plans to use ARPA funds to support projects under this category.

f. Revenue Replacement (EC 6)

Plans for use of funds under this category are still under discussion.

g. Administrative Costs (EC 7)

The City selected a contractor to provide consulting services to support the effective management and oversight of the ARPA funds, including consultation for ensuring compliance with legal, regulatory and other requirements. Additional projects may be added to this category.

Uses of Other Federal Recovery Funds

The City of Albuquerque was awarded \$24,058,313 million of Emergency Rental Assistance Program (ERAP) #1 funds. The State of New Mexico was awarded \$161,485,443 for ERAP #1. The City entered an Intergovernmental Agreement with the State of New Mexico Department of Finance and Administration (NMDFA) to jointly promote, offer and administer these ERAP #1 funds. The vision was to create an application as streamlined as possible, to minimize burden for applicants, to develop systems for timely application review, and to implement efficient payment systems for landlords/utilities. This contractual arrangement allowed for joint development and implementation of an electronic application/website, and it has fostered a collaborative approach that is having clear benefit for City of Albuquerque residents.

As of August 15, 2021, \$27.5 million of awards had been made statewide; of this amount, \$13.6 million went to City of Albuquerque renters for rent or utility support, or both.

In addition to the strategies employed directly by NMDFA, the City of Albuquerque placed additional focus on engaging Albuquerque residents most impacted by the pandemic including marginalized communities of color, non-English speaking communities and other communities who have been disproportionately impacted due to structural inequities and resulting health and social vulnerabilities. To meet this goal, the City of Albuquerque partnered with five local non-profit organizations, four of which are provided direct application completion assistance and the fifth providing education and outreach targeted to the black community.

Emergency Rental Assistance Program #2 funds were also awarded, then received on June 4, 2021. They have not yet been obligated; however, the plan is to continue the successful partnership with NMDFA.

Promoting Equitable Outcomes

The City of Albuquerque has five (5) projects that promote equitable outcomes for historically underserved, marginalized or adversely affected groups.

Rapid Re-Housing Program

Funding Amount: \$750,000

This housing voucher program is targeted for families and individuals experiencing homelessness. Participants in the Rapid Rehousing Program will receive rental assistance (e.g. housing vouchers) and case management services for up to two (2) years, which will help participants become self-sufficient and maintain housing on their own.

Heading Home - Albuquerque Street Connect - Housing Vouchers

Funding Amount: \$250,000

Provides housing vouchers and case management services for 30 households (adults and children). Participants will receive rental assistance (e.g. housing vouchers) and case management services for up to 12 months.

Home Owner Occupied Repair Program

Funding Amount: \$3,300,000

This home repair and rehabilitation program is for income-eligible homeowners within the Albuquerque city limits. Many home owners, specifically low-income homeowners, were financially burdened during the COVID-19 pandemic due to loss of jobs, decreased hours, unable to work due to COVID-19 diagnosis. Based on past experience with home repair and rehabilitation programs, it is evident that Albuquerque home owners require assistance when maintaining a safe and healthy home. By providing this type of assistance, home owners will be able to remain in their homes.

Business Grants – Arts and Entertainment

Funding Amount: \$500,000

This program will provide a venue, support services, compensation for performance(s) and outreach opportunities to artists, scholars and cultural workers across creative disciplines. This grant supports the ongoing plans, operations, and programs of Sawmill Center for the Arts, 516 Arts, and Outpost Performance Space. The program will be managed by the executive staff of the organizations according to the strategic and operational plans with oversight by their governing Board of Directors.

Creating a Welcoming City Connecting with Community

Funding Amount: \$20,000

This program provides for public awareness and an education campaign through digital media, social media, video and audio recordings in languages other than English, promoting City of Albuquerque programs and services that support healthy behaviors, such as use of public transit, use of child development and other youth programs, use of job training and other economic development programs.

Community Engagement

Providing fast financial relief to businesses and residents hardest hit by the pandemic was of paramount importance to the City of Albuquerque. In anticipation of receiving the first half, \$54 million dollars, of direct stimulus under the American Rescue Plan Act in May 2021, Mayor Tim Keller was proactive and sent his administration's proposal, the Albuquerque Rescue Plan, to the Committee of the Whole on April 16, 2021. City Council members and the public were given the opportunity to review, ask questions and provide comment on the Fiscal Year 2022 Operating Budget and the American Rescue Plan as part of the normal city budget cycle. On May 17, 2021, the City Council passed the Fiscal Year 2022 Operating Budget and the Albuquerque Rescue Plan (Resolution 21-157). Members of the public spoke before the City Council to express their point of view on the Albuquerque Rescue Plan as part of the legislative process. The Albuquerque Rescue Plan was widely covered by local news and media organizations.

Labor Practices

At this time, the City does not have plans to use ARPA funds to support projects under category EC 5.

Use of Evidence

The City of Albuquerque has 11 (eleven) projects that include evidence-based interventions. Extensive detail is provided in the project inventory including Key Performance Indicator(s), below is a summary of these projects.

Community Impact Fund

The program's mission is to help mitigate the pandemic's negative economic impact on low-to-moderate households by providing cash transfers for eligible uses. Cash transfers in the amount of \$1,000 per household will be granted to approximately 4,100 households. The target population is facing food and housing insecurity, at risk of having their utilities shut off, or requires emergency financial assistance to cover burials, home repairs, weatherization or internet access. Cash transfers will allow these households to mitigate the negative economic impacts due to COVID-19.

Eviction Prevention Projects

This project will increase housing stability for Albuquerque's vulnerable populations by expanding capacity to provide civil legal services to Albuquerque renters, ERAP application support at Metro Court, and eviction prevention pro bono clinic coordination. Civil Legal Services: Program funds will be used for legal support to Albuquerque renters to help support housing stability. Services will include referrals, provision of legal information, legal advice, and brief services, as well as extended legal representation.

Small Business + Entrepreneurial Recovery Grants

The Small Business + Entrepreneurial Recovery Grant Program is a new economic relief grant program available to local small businesses and non-profits. Applications will open August 4, 2021, for the one-time grants of \$10,000 for businesses within Albuquerque city limits negatively impacted by the COVID-19 pandemic that have 50 employees or fewer, and meet other grant criteria.

Rapid Re-Housing Program

Housing vouchers will provide a two (2) years Rapid Re-Housing Program (RRH) for families and individuals experiencing homelessness. Participants in the RRH program will receive rental assistance (e.g. housing vouchers) and case management services for up two (2) years, which will help participants become self-sufficient and maintain housing on their own.

Heading Home Albuquerque Street Connect Housing Vouchers Program

Provide housing vouchers and case management services for 30 households (adults and children). Participants will receive rental assistance (e.g. housing vouchers) and case management services for up 12 months.

Home Owner Occupied Repair Program

Home repair and rehabilitation program for income-eligible homeowners within the Albuquerque city limits. Many home owners, specifically low-income homeowners, were financially burdened during the COVID-19 pandemic due to loss of jobs, decreased hours, unable to work due to COVID-19 diagnosis. Based on past experience with home repair and rehabilitation programs, it is evident that Albuquerque home owners require assistance when maintaining a safe and healthy home. By providing this type of assistance, home owners will be able to remain in their homes. The objective of program is to assist as many home owners as possible who have been disproportionately impacted by COVID-19 and require assistance in maintaining their home.

Police Vehicles

The purchase of vehicles for city police officers. The people of Albuquerque have told us unequivocally that public safety continues to be a top priority. Although we have made progress in the fight against property crime, Albuquerque has not been immune to the national trend of increased violent crime. This means we need to continue to invest in police, including working to bring the number of officers back to their historical levels.

Table of Expenses by Expenditure Category

Category	Cumulative expenditures to date (\$)	Cumulative expenditures to date (\$)	Amount Spent Since Last Recovery Plan
1	Public Health	0.00	0.00
2	Negative Economic Impacts	0.00	0.00
3	Services to Disproportionately Impacted Communities	0.00	0.00
4	Premium Pay	0.00	0.00
5	Infrastructure	0.00	0.00
6	Revenue Replacement	0.00	0.00
7	Administrative and Other	0.00	0.00

Project Inventory

The Albuquerque Rescue Plan includes many projects that are still in the design phase. The City may make changes to the project portfolio as well as to the scope and approach of individual projects as a result of the evolving guidance received from the US Department of Treasury and reviews from our consultant.

Expenditure Category – Public Health

Project 2599006A11:	Public Health and Reopening Outreach and Communication
Funding Amount:	\$150,000
Project Expenditure Category:	1.8 Other Covid-19 Public Health Expenses (including Communications, Enforcement, Isolation and Quarantine)

Project Overview

- Produce timely, credible and accessible information and updates regarding public services, COVID-19 resources, economic recovery programs and resources, public health orders/resources via press conferences, informational media, and educational programs. Disseminate information and updates through public access channels, on-demand TV, online streaming, website archives, and live streaming via City website.
- This effort builds on existing programs and services of the City's Media Resources Division. ARPA funding increases the capacity and ensures a continued focus (on COVID and pandemic-related content) of contractors who are producing, editing and disseminating this essential and reliable media content to the public through free and widely accessible communication channels. The program will be managed by the existing permanent City staff in Media Resources and coordinated using the significant technical infrastructure of the City's Media Resources and Public Access program.
- Those impacted are the residents of Albuquerque Metro Area and Bernalillo County
- This program addresses the negative impact of COVID-19 through processes of free and ongoing access through multiple dissemination channels to credible, timely and updated information regarding public services, COVID-19 resources, economic recovery programs and resources, public health orders and resources.

Project 2599006A04: **Domestic Violence Programs**
Funding Amount: **\$100,000**
Project Expenditure Category: **1.12 Other Public Health Services**

Project Overview

- The Domestic Violence Program Manager position will be responsible for coordinating City-wide efforts to eliminate domestic violence and gender-based violence, improve violence prevention and direct services provision and collaboration.
- **Demographic/community impacted:** Domestic Violence survivors will be impacted as domestic violence will increase due to negative economic impacts due to COVID-19.
- **Problem being addressed/intended outcomes:** With the understanding that domestic violence will increase resulting from COVID-19 this position will help to eliminate domestic violence, and help provide program services that will help domestic Violence survivors that are displaced from their home into stable non-violent homes.
- **How does this program respond to the negative economic impact of COVID19?** The program responds to the negative economic impact of COVID-19 by establishing and serving, as the staff of the City of Albuquerque, the Domestic Violence Commission. The program links survivors who contact City government with community services and resources. We work with private, public, volunteer, and City of Albuquerque sectors in a community coordinated effort to create a continuum of care in the areas of domestic violence and sexual assault, including treatment, referral, follow-up, education and outreach.

Partners:

- Work closely with the Family Advocacy Center
- Albuquerque Police Department units that address crimes of domestic violence and sexual assault
- Albuquerque Community Safety Department personnel who respond to related calls to ensure coordination and alignment with service providers

Key Performance Indicator #1

- Metric Name – Establish the City of Albuquerque Domestic Violence and Gender-Based Violence Commission by the end of October 2021

Key Performance Indicator #2

- Metric Name – Link 75 survivors to community services of resources
- Output – 75
- Outcome Measures – # of people
- Outcome Target – Link 75 survivors to community services of resources
- Data Collection Method – Spreadsheet or data base software tracking that the position will keep track of

Key Performance Indicator #3

- Metric Name – Monitor and push forward the City of Albuquerque domestic violence task force recommendations. The recommendations were completed in February 2021. There are 39 recommendations.
- Output – The recommendation will be implemented or show progress towards the recommendation
- Outcome Measures – This is ongoing, and want to see some actions have taken place
- Outcome Target – 20 implemented recommendations by the end of the fiscal year
- Data Collection Method – Spreadsheet or data base software tracking that the position will keep track of

Key Performance Indicator #4

- Metric Name – Oversee the development of training for the public on Domestic Violence and Gender Based Violence
- Output – Development of the training
- Outcome Measures – Development of the training complete
- Outcome Target – Development of the training by the end of June 2022
- Data Collection Method – Spreadsheet or data base software tracking that the position will keep track of

Project 2599006A07: **Public Health Outreach – Social Services Coordination**
Funding Amount: **\$500,000**
Project Expenditure Category: **1.12 Other Public Health Services**

Project Overview

- Provides Public Health outreach, coordination and tracking. This includes but is not limited to:
 - Marketing to promote vaccination events to vulnerable populations in the community and costs associated to translate materials and distribution of materials, geo-fencing campaigns etc.
 - Staffing (Temp or City staff positions) to support information sharing/outreach
 - Coordination and collaboration with community and state partners on PH partnership opportunities etc.
 - Addressing other gaps in public health needs/materials/resources (food access, hygiene items, PPE, etc.) collection of vital social determinants of health data to drive service needs.
 - Purchase of a social service referral database platform for service coordination.
- In order to increase Public Health services to the community, we have partnered with the state and county to disperse vital public health information on vaccination access, hosted FEMA vaccination events to support vulnerable populations, seen a need to expand support to community members to remove barriers around applying for eviction prevention services, increased our output of food box distribution to meet the demand and continue to make referrals to vital supportive social services. We plan to increase our capacity to meet the needs and demands as a result of the ongoing COVID-19 pandemic. We are also in need of acquiring a data base platform that can help assess client’s social determinants of health data and make appropriate referrals to services based on this data.
- The City of Albuquerque’s Office of Emergency Management designated the Health & Social Service Centers as “Mission Critical” locations that would remain fully operational during a critical event or government shut-down. In March 2020 the HSSC’s were designated an essential site for critical services to remain open and to support vital services to be rendered via our site locations. Demand for services and coordinated referrals for services continues to be an ongoing need. We would be able to add temp staff capacity to support demand at each location, support in sharing vital resources with vulnerable populations regarding services and specialized events via marketing campaigns, have information developed and shared in various languages, and develop a mechanism to collect social determinant of health data and improve referral process for identified needs to be met. This funding would support the City’s role to focus on three main objectives: Building Operation, Uninterrupted Programming, and support the Safety of Constituents accessing vital services.
- The City of Albuquerque through its Health & Social Services Centers provides services/administers programs to low- and moderate-income residents in the form of emergency food, clothing, utility and rental assistance, as funding is available. Community members that were negatively impacted by COVID-19 (e.g. Unemployed, Experienced Food Insecurity, Housing Stability, Access to Health Care etc.) relied heavily on these and other services via our site centers.
- **PARTNERS:**
 - State of Department of Health (DOH)
 - Office of Equity & Inclusion
 - Environmental Health
 - Office of Civil Rights
 - Office of Consumer Affairs
 - Metro Court

Project 2599006A10: **Citywide COVID-Safe Retrofits-Drinking Fountains**
Funding Amount: **\$350,000**
Project Expenditure Category: **1.12 Other Public Health Services**

Project Overview

- Currently parks have no fountains or they have a drinking fountain with no handwashing facilities. This project will provide handwashing stations in parks which will help decrease the transmission of COVID-19 and other infectious diseases. Installing 30 water fountain stations at 30 parks in Albuquerque. Water fountain stations have integral bottle filling stations and hand washing stations.
- The Parks and Recreation Department will oversee the bidding and installation of the water fountain stations.
- This program provides a level of disease prevention and will have a great impact on the park user.

Project 2599006A13: **Outreach Campaign: Creating a Welcoming City Connecting with Community**
Funding Amount: **\$20,000**
Project Expenditure Category: **1.12 Other Public Health Services**

Project Overview

- Public awareness and education campaign through digital media, social media, video and audio recordings in languages other than English, promoting City of Albuquerque programs and services that support healthy behaviors, such as use of public transit, use of child development and other youth programs, use of job training and other economic development programs.
- The Office of Equity and Inclusion staff will provide the Public Information Officer (PIO) with messages, translated into languages spoken in the community, about the programs and services offered by the City of Albuquerque. PIO will manage the development of outreach/education materials including graphic design, and will manage the placement of such materials on website, social media pages, YouTube and other media as appropriate to reach the target audiences.
- The City seeks to make its programs and services more easily available and understandable to non-English speakers in Albuquerque in order to promote healthy behaviors and integration into the city's civic life.
- The demographic/community that are impacted:
 - 55,537 mono-lingual Spanish-speakers in Albuquerque
 - 2,300 speakers of Native American languages in metro
 - 2,063 mono-lingual Vietnamese speakers
 - 1,344 speakers of MandarinAnd hundreds of speakers of each of the following languages who speak English less than well, according to the US Census: Japanese, Arabic, Tagalog, French, Korean, Pashto, Farsi, Dari, Swahili
- Native American, Hispanic, Black and Asian American populations have been hardest hit by the pandemic and its economic consequences, and have the most to gain by taking advantage of city-provided resources. By creating welcoming messages that are culturally and linguistically appropriate, we will increase accessibility of resources.
- The work product developed by vendors to include photographs, video tapes, audio recordings, graphic design will be monitored for quality and timeliness. Distribution will be tracked via newsletter, website and social media analytics by the PIO. Analytics will be tracked by PIO.
- **PARTNERS:**
 - Offices of Native American
 - African American
 - Immigrant & Refugee Affairs
 - Community-based organizations who help to disseminate messages shared with them by OEI

Project 2599006A27: **Improve Lighting in Downtown Corridor**
Funding Amount: **\$1,000,000**
Project Expenditure Category: **1.12 Other Public Health Services**

Project Overview

- Design and install street and alleyway lights within the downtown corridor to include everything between the railroad tracks to 8th Street and between Coal Avenue and Lomas Boulevard.
- A Request for Bids has been made for the design and installation of street and alleyway lights along the downtown corridor. The downtown area/corridor needs lighting and improvements.
- Providing lighting so the public can remain outdoors and not congregate indoors where there might be poor ventilation.
- Those impacted are the general public/citizens of Albuquerque who visit downtown at night.

Key Performance Indicator(s)

- Metric Name – Project process
- Outcome - % of deliverables per time line
- Output Measures – Completed project
- Output Target – Completion
- Data Collection – Invoicing from established contract

Project 2599006A32: Convention Center Roof Replacement & Energy Efficiency Upgrades
Funding Amount: \$4,000,000
Project Expenditure Category: 1.12 Other Public Health Services

Project Overview

- Reroof a portion of the East Convention Center Building. The East Convention Center Building has approximately 185,000 GSF of total roof area. This project will remove a portion of the existing roof and install new insulation and underlayment products along with a new roofing system.
- **Demographic/community impacted:** Citizens and tourists of Albuquerque who visit or attend events at the Albuquerque Convention Center.
- **The Problem being address/Intended outcomes:** Worn/damaged/leaky roof on the East Convention Center. Roof replacement to stop leaks and prevent future damage.
- **How does this program respond to the negative economic impact of COVID19?** The project is a capital investment to a public facility that serves thousands of visitors and residents. Ensuring there is proper ventilation in the congregate setting is a direct link to public health and limiting the airborne illness.

Key Performance Indicator(s)

- Metric Name – Project process. Invoicing from established contract
- Outcome - % of deliverables per time line
- Output Measures – Completed project
- Output Target – Completion
- Data Collection – Invoicing from established contract

Project 2599006A33: **Health & Social Service Centers Upgrades**
Funding Amount: **\$1,000,000**
Project Expenditure Category: **1.12 Other Public Health Services**
Project Overview

- Renovation of space at our City Health & Social Service Centers. Construction. A Request for Bids will be issued and/or utilize the City's contracted On-Call contractors to plan, design and renovate space at the Health & Social Services Centers.
- **Demographic/community impacted:** The City of Albuquerque through its Health & Social Services Centers provides services to low- and moderate-income residents in the form of emergency food, clothing, utility and rental assistance, as funding is available. Some of the programs include:
 - CDBG-CV Eviction Prevention Program - (rental and utility assistance for income qualified households) | Spanish | Vietnamese | Chinese | Arabic
 - Emergency Rental and Utility Assistance Program
 - The Emergency Food Assistance Program (T.E.F.A.P.)
 - Court Outreach for Rental Assistance Program (CORA)
 - Emergency Diaper Assistance
 - Clothing Bank (located at the East Central and John Marshall centers)
- **The Problem being address/Intended outcomes:** The City of Albuquerque's Office of Emergency Management designated the Health & Social Service Centers as "Mission Critical" locations that would remain fully operational during a critical event or government shut-down. In March 2020 the HSSC's were designated an essential site for critical services to remain open and to support vital service to be rendered via our site locations. Each respective tenant who leased space within a Health & Social Service Center experienced high need to remain open and continue their vital services via or site locations. Our goal was to support the tenants with their objectives and provide emergency services to the community. The City's role was to focus on three main objectives: Building Operation, Uninterrupted Programming, and support the Safety of Constituents accessing services. Community partners, Federally Qualified Health Centers and various social service non-profit organization utilize/lease space at our Health & Social Service Centers to provide essential services and have seen an increase in demand due to COVID-19 and require appropriate social distancing to mitigate risk of exposure while providing those services. Space availability was restricted, as center space requires renovations to meet the demanded needs.
- **How does this program respond to the negative economic impact of COVID19?** The City of Albuquerque through its Health & Social Services Centers provides services/administers programs to low- and moderate-income residents in the form of emergency food, clothing, utility and rental assistance, as funding is available. Community members that were negatively impacted by COVID-19 (e.g. Unemployed, Experienced Food Insecurity, Housing Stability, Access to Health Care etc.) relied heavily on these and other services via our site centers.
- **Milestones, deliverables, reports, product of work, and/or objective of the program:** During this time, we are unable to use specific space in the Health & Social Service facilities for providers to administer public health related services. The renovations of the space would allow us to increase this capacity. Until the architectural plans are drafted we are unsure of the amount of offices spaces available to predict service programming metric and or outcomes.

Project 2599006A34: **Bike and Walking Trail Repairs**
Funding Amount: **\$200,000**
Project Expenditure Category: **1.12 Other Public Health Services**

Project Overview

- The City of Albuquerque system saw a steep increase in trail users due to more residents working from home. Encouragement from government to stay outside increased usage in parks and recreation.
- The trail plan is to purchase equipment and materials for trail repair due to erosion, hazards and settlement on the trail.
- The program plan encompasses a request for demonstration, acquire quotes for equipment and material. Once delivered, Parks and Recreation (PRK) will be responsible for making the repairs.
- Federal Procurement Guidelines will be followed. The City maintains written policies and procedures for documentation. The City maintains Administrative Instructions regarding records maintenance and retention.

Project 2599006A09: *City-Wide COVID Health and Safety Retrofits*
Funding Amount: *\$1,000,000*
Project Expenditure Category: *1.7 Capital Investments or Physical Plant Changes to Public Facilities that respond to the COVID-19 public health emergency*

Project Overview

- Install Ultra-Violet air purifications system in City-owned Community, Senior/Multigenerational Centers, including the City of Albuquerque Convention Center, for cleaner airflow
- The program/project is an investment in City-owned Community/Senior/Multigenerational facilities and the Albuquerque Convention Center. These facilities serve thousands of children, adults, and seniors annually (local and visitors). Ensuring the highest-quality indoor air is a direct link to public health and can help limit airborne illness.

Key Performance Indicator(s)

- Metric Name – Project milestones and deliverables
- Output – % of deliverables per timeline
- Outcome Measures – Completed project
- Outcome Target – Completion
- Data Collection Method – Invoicing from established contract

Project 2599006A31: **Albuquerque Police Department (APD) Station Renovations, Technology & Energy Efficiency Upgrades**
Funding Amount: **\$5,000,000**
Project Expenditure Category: **1.7 Capital Investments or Physical Plant Changes to Public Facilities that respond to the COVID-19 public health emergency**

Project Overview

- Develop, construct, reconstruct, renovate, rehabilitate, modernize and otherwise improve APD’s main headquarters. Overall, the mechanical and other facility upgrades will include but not be limited to the heating, cooling, electrical, windows, doors, and controls to improve building efficiencies. The request for bid is to improve the main APD facility.
- **Demographic/community impacted:** APD employees, contractors, and the public/citizens of Albuquerque who work in, visit, conduct business, or seek assistance from APD’s main headquarters.
- **The Problem being address/Intended outcomes:** Interior and exterior renovations of APD’s main headquarters to address a historical absence of facility improvements. A facility condition assessment demonstrated that APD’s main headquarters has an extremely high Facility Condition Index (high facility maintenance costs and low facility performance). Renovations to the facility will enable APD to continue operations at its main headquarters.
- **How does this program respond to the negative economic impact of COVID19?** The project is a capital investment to a facility that provides general public improvements to this public building will implement COVID-19 mitigation.

Key Performance Indicator(s)

- Metric Name – Project milestones and deliverables
- Output – % of deliverables per timeline
- Outcome Measures – Completed project
- Outcome Target – Completion
- Data Collection Method – Invoicing from established contract

Project 2599006A38: *Pino City Yards Renovations & Energy Efficiency Upgrades*
Funding Amount: *\$5,000,000*
Project Expenditure Category: *1.7 Capital Investments or Physical Plant Changes to Public Facilities that respond to the COVID-19 public health emergency*

Project Overview

- Develop, construct, reconstruct, renovate, rehabilitate, modernize and otherwise improve the facilities at Pino Yards. Overall, the mechanical and other facility upgrades will include but not be limited to the heating, cooling, electrical, windows, doors, and controls to improve building efficiencies. A request for bid submitted to improve the facilities at Pino Yards.
- **Demographic/community impacted:** Pino Yards supports city-wide street maintenance and traffic engineering activities
- **The Problem being address/Intended outcomes:** Renovations of Pino Yards facilities. Some buildings have not had improvements in over 15 years, are in poor condition, and need substantial investment prior to re-occupancy. Building systems are failing and/or at the end of their useful lives (including but not limited to the boiler, roof, HVAC system, life safety systems, and building envelope).

Key Performance Indicator(s)

- Metric Name – Project milestones and deliverables
- Outcome - % of deliverables per time line
- Output Measures – Completed project
- Output Target – Completion
- Data Collection – Invoicing from established contract

Expenditure Category – Negative Economic Impacts

Project 2599006A06:	Community Impact Fund
Funding Amount:	\$4,200,000
Project Expenditure Category:	2.3 Household Assistance - Cash Transfers

Project Overview

- The Community Impact Fund will provide direct cash transfers to low-to-moderate income households in the amount of \$1,000 per household who were negatively impacted by the COVID-19 pandemic. The contracted program administrator will host application and program platform website; accept, review and process applications; staff a help line for questions; provide notifications to grant applicants and status of application; distribute all funds to approved grant awardees; and provide all necessary reports.
- The program's mission is to help mitigate the pandemic's negative economic impact on low-to-moderate households by providing cash transfers for eligible uses. The vendor will provide low-to-moderate income households that have experienced negative economic impacts from the pandemic with cash transfers to address the negative economic impacts in the amount of \$1,000 per household. Approximately 4,100 households will receive grants.
- The Economic Development Department (EDD) will engage with a subrecipient via a contract to oversee and manage the distribution of funds. Subrecipient has in place best practices for written policies, procedures, standards of conduct and record maintenance and retention. EDD staff has undertaken a risk-based due diligence and compliance monitoring evaluation.
- The target population is facing food and housing insecurity, at risk of having their utilities shut off, or requires emergency financial assistance to cover burials, home repairs, weatherization or internet access. Cash transfers will allow these households to mitigate the negative economic impacts due to COVID-19.
- **Partners:**
 - El Centro de Igualdad y Derechos
 - Encuentro
 - Enlace Comunitario
 - New Mexico Asian Family Center
 - Partnership for Community Action
 - Pre-K to 12 Schools; Community Resource Liaisons

EVIDENCE BASED PROGRAMS

Negative Economic Impacts, Disadvantaged Community and Services to Disproportionately Impacted Communities

2.3 HOUSEHOLD ASSISTANCE: CASH TRANSFERS

- **Home Owner Repair Rehabilitation Program**
 - Outcome – Number of households receiving cash assistance
 - Outcome Measures – Number of members per household and households awarded grants
 - Outcome Target – Low to moderate income households

Key Performance Indicator #1

- Metric Name – Number of grants awarded
- Output – Number of grants awarded
- Outcome Measures – Amount of money distributed to low to moderate households with Albuquerque

- Outcome Target – Households within Albuquerque City limits
- Data Collection Method – Vendor application

Key Performance Indicator #2

- Metric Name – Location of grantees
- Output – Qualified Census tracts
- Outcome Measures – Number of grantees living in qualified Census tracts
- Outcome Target – Number of grantees living in qualified Census tracts
- Data Collection Method – Vendor application

Project 2599006A03:	Eviction Prevention Projects
Funding Amount:	\$240,000
Project Expenditure Category:	2.5 Household Assistance: Eviction Prevention

Project Overview

- The projects under this program require emergency procurement of sub-recipient agreements with New Mexico Legal Aid (“NMLA”) and New Mexico Immigrant Law Center (“NMILC”) to provide civil legal services to renters facing eviction due to COVID-19. The program also provides Emergency Rental Assistance application support for renters in eviction proceedings before Bernalillo County Metropolitan Court judges and coordinate pro bono eviction prevention clinics for Albuquerque tenants. This project will increase housing stability for Albuquerque’s vulnerable populations by expanding capacity to provide civil legal services Albuquerque renters, ERAP Application support at Metro Court, and eviction prevention pro bono clinic coordination.
- Civil Legal Services: Program funds will be used for e legal support to Albuquerque renters to help support housing stability. Services will include referrals, provision of legal information, legal advice, and brief services, as well as extended legal representation. Funding will be used to hire an attorney to increase capacity to provide services. NMLA will also provide mentoring and technical support to the NMILC.
- CORA/Pro Bono Clinic Coordination: Program funds will be used to hire a temporary staff. 50% of the staff time will provide ERAP application support to tenants in eviction proceedings at Metro court. The other 50% of the staff time will coordinate eviction prevention pro bono legal clinics.
- **PARTNERS:**
 - New Mexico Legal Aid
 - New Mexico Immigrant Law Center
- **Website:**
 - [NMLA: www.newmexicolegalaid.org](http://www.newmexicolegalaid.org)
 - [NMILC: www.nmilc.org](http://www.nmilc.org)

EVIDENCE BASED PROGRAMS

Negative Economic Impacts, Disadvantaged Community and Services to Disproportionately Impacted Communities

2.5 HOUSEHOLD ASSISTANT: Eviction Prevention

PROGRAM #1: NMLA Eviction Prevention

- Increase housing stability
- Number of housing support inquiries
- Number of tenants who receive brief advice
- Number of cases that result in and receive extended representation
- Hours of mentorship and technical support provided to partners organization
- Projected program outputs are estimated based on previous output levels with one addition staff attorney. Outputs include services provided by all staff FTE as specified in the budget
- Support with the anticipated 1200 phone calls or online applications for Albuquerque residents requesting help with housing issues
- Support with anticipated 50 referrals by phone
- Brief advice and counsel to a total of 600 tenants
- 160 extended representation cases (an estimated increase of 40)
- Provide to training and support to NMILC housing attorney during the project over a two (2) year period (as requested and up to the budgeted \$10,000)

Key Performance Indicator #1 – NMLA Eviction Prevention

- Metric Name – Disadvantaged communities served
- Output – Increase housing stability in disadvantaged communities at risk of becoming unhoused
- Outcome Measures – Percentage of renters in disadvantaged communities served
- Outcome Target – 70% of renters in disadvantaged communities served
- Data Collection Method – Case management software

PROGRAM #2: NMILC Eviction Prevention

- Increase housing stability
- Number of housing support inquiries
- Number of referrals
- Number of tenants who receive brief advice
- Number of cases that result in and receive extended representation
- Hours of mentorship and technical support provided by partners organization
- Develop internal intake infrastructure, cases management system, and housing expertise to serve immigrant clients facing eviction who are unable to access NMLA services
- Albuquerque residents with screening, legal, legal information/referral, advice and counsel and/or representation

Key Performance Indicator #2 – NMILC Eviction Prevention

- Metric Name – Disadvantaged communities served
- Output – Increase housing stability in disadvantaged communities at risk of becoming unhoused
- Outcome Measures – Number of renters in disadvantaged communities served
- Outcome Target – 50% of renters in disadvantaged communities served
- Data Collection Method – Case management software

PROGRAM #3: CORA Support Specialist (Metro Court ERAP)

- Increase housing stability
- Attend Metro Court hearings held Monday-Friday
- Referrals to ERAP Program
- Number of tenants who receive ERAP Application Support
- Dollar amount of ERAP awards
- Number of Pro Bono clinics coordinated
- Attend 3-5 Metro Court hearings held Monday-Friday
- 15 referrals to the ERAP program during hearings
- 3-5 tenants supported ERAP applications
- 3-5 tenants who received ERAP funds following support
- 4 pro bono clinics coordinated

Key Performance Indicator #3 – CORA Support Specialist (Metro Court ERAP)

- Metric Name – Disadvantaged communities served
- Output – Increase housing stability in disadvantaged communities at risk of becoming unhoused
- Outcome Measures – Percentage of renters in disadvantaged communities served
- Outcome Target – 25% of renters in disadvantaged communities served
- Data Collection Method – Client Track System

PROGRAM #4: Pro Bono Coordination

- Increase housing stability
- Number of information sessions held to recruit for pro bono legal clinics
- Number of Lawyers trained for clinics
- Number of Pro Bono legal clinics coordinated
- Number of households served
- Minimum of 4 information sessions
- Minimum of 12 lawyers trained for pro bono clinics
- 4 pro bono clinics coordinated
- Minimum of 25 households served per pro bono clinic for a total of 100 households served across 4 pro bono clinics

Key Performance Indicator #4 – Pro Bono Coordination

- Metric Name – Disadvantaged communities served
- Output – Increase housing stability in disadvantaged communities at risk of becoming unhoused
- Outcome Measures – Percentage of renters in disadvantaged communities served
- Outcome Target – 25% of renters served through pro bono legal clinics are from disadvantaged communities served
- Data Collection Method – Preregistration Intake Form

Project 2599006A15,16,17,18,30: Small Business + Entrepreneurial Recovery Grants
Funding Amount: \$7,500,000
Project Expenditure Category: 2.9 Small Business Economic Assistance (General)

Project Overview

- The Small Business + Entrepreneurial Recovery Grant Program is a new economic relief grant program available to local small businesses and non-profits. The \$7.5 million program is funded through the American Rescue Plan Act. Applications will open August 4, 2021, for the one-time grants of \$10,000 for businesses within Albuquerque city limits negatively impacted by the COVID-19 pandemic that have 50 employees or fewer, and meet other grant criteria.
- Problem: Loss of revenue for local small businesses due to the COVID-19 pandemic.
- Intended Outcome: Grant will help aid with recovery efforts by stimulating the local economy and provide relief to cover operating costs which will keep local small businesses open and workers employed.
- The City of Albuquerque Economic Development Department and the Small Business Office have created a new recovery grant program covering the following business sectors:
 - Family-Owned Business Grants
 - Mainstreet Business Grants
 - Hotels & Public Safety Grants
 - Arts & Entertainment Business Grants
 - Youth & Education Grants
 - Entrepreneurial & Start-Up Grants
- The program will offer one-time grants of \$10,000 to qualifying small businesses that were negatively impacted by the COVID-19 pandemic to cover operating expenses, payroll, permitting, business equipment purchases, business mortgage obligations, business rent, lease payments, surveillance and security improvements, and utility expenditures. By helping keep small businesses open, the grants will help provide employment opportunities to current workers and those seeking work. The Hotel & Public Safety Grants may be used for safety improvements.
- **Partners:**
 - Minority Business Development Center
 - Asian Business Collaborative
 - WESST
 - CNM
 - African American Greater Albuquerque Chamber of Commerce
 - Albuquerque Hispano Chamber of Commerce
 - Dreamspring

Website - cabq.gov/RecoveryGrants

EVIDENCE BASED PROGRAMS

Negative Economic Impacts, Disadvantaged Community and Services to Disproportionately Impacted Communities

2.9 SMALL BUSINESS ECONOMIC ASSISTANCE (GENERAL)

Key Performance Indicator #1

- Metric Name – Number of grants awarded
- Output – Number of grants awarded
- Outcome Measures – Amount of money distributed to the community to assist in the recovery of the small business sector

- Outcome Target – Small businesses and non-profits within Albuquerque city limits
- Data Collection Method – Salesforce
-

Key Performance Indicator #2

- Metric Name – Number of program areas funded
- Output – Number of program areas funded. For example; family owned businesses, main street businesses, hotels, arts and entertainment businesses, youth and education businesses, and entrepreneurial businesses
- Outcome Measures – Amount of money distributed to each program area
- Outcome Target – Small businesses and non-profits within the Albuquerque city limits
- Data Collection Method – Salesforce

Key Performance Indicator #3

- Metric Name – Type of organizations that submitted grant applications
- Output – Listing of business types who received the grant
- Outcome Measures – We are capturing the NAICS code and can pull business type from that code
- Outcome Target – Small businesses and non-profits within the Albuquerque city limits
- Data Collection Method – Salesforce

Key Performance Indicator #4

- Metric Name – Location of grantees
- Output – Qualified census tracts
- Outcome Measures – The number of grants received by underutilized businesses
- Outcome Target – Small businesses and non-profits within the Albuquerque city limits
- Data Collection Method – Salesforce

Project 2599006A29: **Business Grants – Arts and Entertainment**
Funding Amount: **\$500,000**
Project Expenditure Category: **2.10 AID TO NONPROFIT ORGANIZATIONS**

Project Overview

- Provide a venue, support services, compensation for performance(s) and outreach opportunities to artists, scholars and cultural workers across creative disciplines.
- This grant supports the ongoing plans, operations, and programs of Sawmill Center for the Arts, 516 Arts, and Outpost Performance Space. The program will be managed by the executive staff of the organizations according to the strategic and operational plans with oversight by their governing Board of Directors.
- Subrecipients and/or fiscal agents – Grant to Sawmill Center for the Arts
- **Demographic/community impacted:** The Albuquerque Metro area, Bernalillo and New Mexico residents and visitors as well as regional and national tourists and visitors.
- **The Problem being address/Intended outcomes:** Support recovery and future growth of the local and regional creative & cultural economy by providing a venue, support services, paid performance and outreach opportunities to artists, scholars and cultural workers across disciplines.
- **How does this program respond to the negative economic impact of COVID19?** Workers in the creative and cultural economy (visual artists, curators, performers, musicians, media artists, etc.) along with theatre staff, gallery staff, technical staff, and more experienced full shut-downs and prolonged slowdowns in their opportunities to make a living. Investments in venues, programs, and nonprofits who create the space and promote the work of creative and cultural workers is central to a strong economic recovery for this sector. In addition, the creative and cultural economy is central to the travel and tourism sector of Albuquerque and New Mexico – in order for tourism to fully rebound, the creative and cultural economies need investment and resources.
- **PARTNERS:**
 - Sawmill Center for the Arts
 - 516 Arts
 - Outpost Performance Space

Project 2599006A26: Downtown Housing
Funding Amount: \$2,200,000
Project Expenditure Category: 2.12 Aid to Other Impacted Industries

Project Overview

- The Metropolitan Redevelopment Agency (MRA) will release Requests for Proposals to build new housing or to redevelop existing buildings into housing (such as Office-to Residential conversions) in the Downtown and Railroad Metropolitan Redevelopment Area. MRA will offer \$2.2M in grants to offset increased costs of developing housing due to increased construction costs that were caused by COVID-19 related supply chain and labor disruptions. The development industry was negatively impacted by COVID-19. Supply chain and labor force disruptions have led to escalating construction costs. This in turn has slowed down the development of new housing and resulted in skyrocketing rents and housing prices. High vacancy rates for multi-tenant office buildings caused by temporary and permanent work-from-home procedures necessitated by COVID-19 have also impacted the commercial real estate industry. Office-to-residential conversions are often cost prohibitive, resulting in vacant, dilapidated, and obsolete buildings that further depress economic growth in Downtowns.
- **Intended outcomes:** Reduce barriers to new/ redevelopment, stimulate downtown business by increasing population density, reposition obsolete office space, increase housing stock.
- This grant will offset the cost of new and redevelopment and create more housing supply Downtown, bridging the housing demand gap currently present in Albuquerque. The expanded housing units will increase population density, resulting in an expanded customer base for Downtown businesses that were negatively impacted by COVID-19.
- Applicants will be required to identify the number of housing units to be created in their response to the RFP. The number of housing units will be confirmed building permit stage, and again upon Certificate of Occupancy.
- Deadlines for milestones will be included in the Grant & Development Agreement, to include:
 - Property acquisition (if applicable)
 - Permitting
 - Groundbreaking
 - Phases of development (if applicable)
 - Certificate of Occupancy
 - Funds will be obligated by September 1, 2022. Projects must be completed and funds expended by December 31, 2026.
- **Partners:**
 - Metropolitan Redevelopment Agency;
 - Local, regional, and national developers
 - Albuquerque Development Commission
 - City Council Services
 - Albuquerque Hispano Chamber of Commerce

Key Performance Indicator #1

- Metric Name – Housing units
- Output – Added housing units to the Downtown area
- Outcome Measures – Number of new housing units added to the Downtown area
- Outcome Target – 200
- Data Collection Method – Proposal/Building Permit/Certificate of Occupancy
-

Key Performance Indicator #2

- Metric Name – Proposals received
- Output – Proposals received
- Outcome Measures – # of proposals received
- Outcome Target – 3 total
- Data Collection Method – Received proposals

Project 2599006A41: Downtown Storefront Activation Grant Program
Funding Amount: \$500,000
Project Expenditure Category: 2.12 Aid to Other Impacted Industries

Project Overview

- Providing financial support to small businesses who agree to occupy vacant street level property in the Downtown District (defined as 8th St. to Broadway; Lomas to Coal) or are expanding existing leased premise by at least 35%.
- Small businesses in the Downtown District were impacted by the shutdown, and many had to close their doors or vacate space they were occupying due to revenue impacts from COVID. Restaurants and retail were very hard-hit as the downtown workforce, tourists, and regular patrons stayed home.
- This program seeks to support up to 15 affected small businesses by providing financial support to help them occupy currently vacant spaces in the Downtown District. Funding can be used for various eligible expenses, including rent, tenant improvements, COGS, building improvements etc.
- Applications will be opened and accepted on a rolling basis until funding is expended. Applicants must meet specific eligibility criteria, including lease term, employee number, and required small business training if new.
- Maximum grant amount is \$30,000, ½ to be distributed at execution of a 2-year lease, ½ after 1 year of the lease term is completed.
- Applicants must provide current business registration, proof of insurance, proof of employee numbers, copy of executed lease, certification of vacant status for occupied space.

Key Performance Indicator #1

- Metric Name – Storefronts occupied
- Output – 2 Year leases
- Outcome Measures – Number of leases signed
- Outcome Target
- 5 within 90 days
- 12 within 180 days
- 15 within 270 days
- Data Collection Method – Emailed copies of executed leases
-

Key Performance Indicator #2

- Metric Name – Applications received
- Output – Submitted applications for program
- Outcome Measures – Number of applications received
- Outcome Target
- 10 within 90 days
- 20 within 180 days
- Data Collection Method – Online application

Key Performance Indicator Metric Name – Funds distributed

- Output – Total storefront funds distributed
- Outcome Measures – Percent of funding distributed
- Outcome Target
- 15% within 90 days
- 35% within 180 days
- 50% within 270 days
- Data Collection Method – Review of program budget expenditures

Expenditure Category – Services to Disproportionately Impacted Communities

Project 2599006A01: **Rapid Re-Housing Program (RRH)**
Funding Amount: **\$750,000**
Project Expenditure Category: **3.11 Housing Support: Services for Unhoused Persons**

Project Overview

- Provides housing vouchers to families and individuals experiencing homelessness. Participants in the RRH program will receive rental assistance (e.g. housing vouchers) and case management services for up two (2) years, which will help participants become self-sufficient and maintain housing on their own.
- Rental assistance can be used to pay for other housing related costs, including security deposit and rental application fees. Self-sufficiency upon exit includes obtaining permanent housing, employment and life skills necessary to maintain stability and independence. The RRH program will be managed by the Homeless Programs & Initiatives (HPI) Division within Family and Community Services (FCS), through subrecipients that are chosen from Request for Proposals (RFP).
- By providing rental assistance and case management services, families and individuals experiencing homelessness will become self-sufficient and maintain housing on their own.
- **Partners:**
 - Housing providers (subrecipients-TBD)
 - New Mexico Coalition to End Homelessness (NMCEH)

Website - www.cabq.gov/family

EVIDENCE BASED PROGRAMS

Negative Economic Impacts, Disadvantaged Community and Services to Disproportionately Impacted Communities

3.11 HOUSING SUPPORT: Services for Unhoused Persons

PROGRAM #1: Rapid Re-Housing funded with ARPA funding

- Provide rental assistance to a minimum of 30 households
- All households will be provided with rental assistance
- 100%

Key Performance Indicator #1 - Participants in the RRH program will obtain permanent housing after program completion

- A minimum of 30 households (participants)
- Output Measures – 80%
- Output Target – A minimum of 24 households will obtain permanent housing after program completion
- Data Collection – Intake, client files, HMIS data

PROGRAM #2: Rapid Re-Housing funded with ARPA funding

- Provide case management services to a minimum of 30 households
- All households will be provided with case management services
- 100%

Key Performance Indicator #2 - Participants in the RRH program will obtain employment and/or increase income after program completion

- A minimum of 30 households (participants)
- Output Measures – 70%
- Output Target - A minimum of 21 households will obtain employment and/or increase income after program completion

Project 2599006A02: **Heading Home Albuquerque Street Connect Housing Vouchers Program**
Funding Amount: **\$250,000**
Project Expenditure Category: **3.11 Housing Support: Services for Unhoused Persons**

Project Overview

- Provide housing vouchers and case management services for 30 households (adults and children).
- Participants will receive rental assistance (e.g. housing vouchers) and case management services for up to 12 months. The program will be managed by the Homeless Programs & Initiatives (HPI) Division within Family and Community Services (FCS), by assuring that Heading Home, the subrecipient, adheres to contractual requirements.
- By providing rental assistance and case management services, individuals experiencing homelessness with significant behavioral health disabilities who are high utilizers of public resources, and who are in the Albuquerque Street Connect Program, will remain in the program or exit to permanent housing and maintain or increase their total income from all sources.
- Heading Home (subrecipient) will be required to adhere to 2 CFR 200, Appendix II, and other federal requirements pertaining to ARPA. These requirements include adherence to 2 CFR 200.331 which lists the requirements for pass-through entities. All of these requirements will be detailed on the subrecipient agreement with the City.
- **Partners:**
 - Heading Home (subrecipient)
 - New Mexico Coalition to End Homelessness (NMCEH)

Website - www.cabq.gov/family

EVIDENCE BASED PROGRAMS

Negative Economic Impacts, Disadvantaged Community and Services to Disproportionately Impacted Communities

3.11 HOUSING SUPPORT: SERVICES FOR UNHOUSED PERSONS

PROGRAM #1: Heading Home Albuquerque Street Connect Housing Vouchers

- Provide rental assistance to a minimum of 30 households
- All households will be provided with rental assistance
- 100%

Key Performance Indicator #1 - Participants in the program will remain in the program or will exit to permanent housing (subsidized or unsubsidized) during the operating year

- A minimum of 30 households (participants)
- Output Measures – 80%
- Output Target – A minimum of 24 households will remain in the program or will exit to permanent housing (subsidized or unsubsidized) during the operating year
- Data Collection – Intake, client files, HMIS data

PROGRAM #2: Heading Home Albuquerque Street Connect Housing Vouchers Program

- Provide case management services to a minimum of 30 households
- All households will be provided with case management services
- 100%

Key Performance Indicator #2 - Participants in the program will maintain or increase their total income from all sources as of the end of the operating year or project exit

- A minimum of 30 households (participants)
- Output Measures – 70%
- Output Target – A minimum of 21 households will maintain or increase their total income from all sources as of the end of the operating year or project exit

Project [2599006A05]: Home Owner Occupied Repair Program
Funding Amount: \$3,300,000
Project Expenditure Category: 3.12 Housing Support: Other Housing Assistance

Project Overview

- Home repair and rehabilitation program for income-eligible homeowners within the Albuquerque city limits - Many home owners, specifically low-income homeowners, were financially burdened during the COVID-19 pandemic due to loss of jobs, decreased hours, unable to work due to COVID-19 diagnosis. Based on past experience with home repair and rehabilitation programs, it is evident that Albuquerque home owners require assistance when maintaining a safe and healthy home. By providing this type of assistance, home owners will be able to remain in their homes. Objective of program is to assist as many home owners as possible who have been disproportionately impacted by COVID-19 who require assistance in maintaining their home.
- RFP to procure an agency(ies) that demonstrates the ability to successfully operate a home repair and rehabilitation program. Qualified agency(ies) will successfully qualify home owners, assess repairs and rehabilitation, federally procure contractors to complete repairs and rehabilitation ensure lead-based paint and asbestos guidelines are followed, prepare and complete loan documents, maintain pre and post construction home owner files. The qualified agency(ies) will be selected through an RFP process to operate and manage the program. City program and fiscal staff will monitor the program on a quarterly basis to ensure compliance.
- Documented home owner eligibility per Part 5 verification as well as census tract information. Home owners will be considered presumed beneficiaries as being negatively impacted by COVID-19 based on income verification.

EVIDENCE BASED PROGRAMS

Negative Economic Impacts, Disadvantaged Community and Services to Disproportionately Impacted Communities

3.12 HOUSING SUPPORT: OTHER HOUSING ASSISTANCE

PROGRAM #1: Home Owner Repair Rehabilitation Program

- Output – 75%
- Output Measures - Homes repaired and rehabilitated
- Output Target – Income eligible home owners

Project [2599006A20]: **Police Vehicles**
Funding Amount: **\$3,000,000**
Project Expenditure Category: **3.16 Social Determinants of Health: Community Violence Interventions**

Project Overview

- The purchase of vehicles for city police officers. The Department of Finance and Administrative Services “DFAS” will be responsible for the purchase of all vehicles.
- Demographic and Community impacted – City wide
- The people of Albuquerque have told us unequivocally that public safety continues to be a top priority. Although we have made progress in the fight against property crime, Albuquerque has not been immune to the national trend of increased violent crime. This means we need to continue to invest in police, including working to bring the number of officers back to their historical levels.
- Violent crime has increased during the pandemic. Root causes include job and income loss as a consequence of the pandemic.
- The objective is to replace police vehicles that have met replacement criteria in a timely manner and to address the shortage of vehicles that the Police Department has identified. The dates of delivery and the reports utilized to identify eligible vehicles will be documented.

EVIDENCE BASED PROGRAMS

Negative Economic Impacts, Disadvantaged Community and Services to Disproportionately Impacted Communities

3.16 SOCIAL DETERMINANTS OF HEALTH: Community Violence Interventions

Key Performance Indicator #1

- Metric Name – Police office vehicle availability
- Outcome - # of police vehicles purchases and replaced
- Output Measures – % of police officers with an assigned vehicle
- Output Target – 100%
- Data Collection – FleetFocus maintains vehicle and officer assignment data

Expenditure Category – Premium Pay

Project 2599006A08: Premium Pay
Funding Amount: \$3,000,000
Project Expenditure Category: 4.1 Public Sector Employees

Project Overview

- One-time premium pay to essential city employees
- The City will recognize that during this transition period when the City is re-opening city facilities and services, each employee will, in the course of employment, perform additional services for the City as we contend with the ongoing COVID-19 pandemic. The City will provide full-time employees a one-time, non-recurring payment as premium pay for these services in the amount of \$500.00. The City will provide part-time employees a one-time, non-recurring payment as premium pay for these services in the amount of \$400.00.
- The city has elected to use funds to provide premium pay to recognize that city employees will, in the course of employment, perform additional services for the City as we contend with the ongoing COVID-19 pandemic. The demographic/community impacted are the City employees in all departments that are regular full-time or regular part-time.
- An Agreement with all unions as signatories was executed. Employees will receive the one-time premium payment along with their regular paycheck on August 20, 2021. Payroll records will be maintained.
- **PARTNERS:**
 - Union Leaders
 - Human Resource Department

Expenditure Category – Administrative and Other

Project 2599006A39: ARPA Consulting Services
Funding Amount: \$210,000
Project Expenditure Category: 7.2 Evaluation and Data Analysis

Project Overview

- The City selected a contractor to provide consulting services to support the effective management and oversight of the ARPA funds, including consultation for ensuring compliance with legal, regulatory and other requirements. Additional projects may be added to this category. The consultant will be responsible for the following tasks:
 - Assist the City in developing appropriate policies and procedures for use of ARPA funds available from federal, state and other sources;
 - Assist the City in developing and implementing strategies and plans for the use and coordination of ARPA funds available from federal, state and other sources;
 - Assist the City in developing appropriate documentation to demonstrate compliance with ARPA guidance;
 - Perform comprehensive compliance and eligibility reviews of uses of the ARPA funds regular basis and in a timely manner to ensure compliance with ARPA guidance and propose corrective actions when necessary
- **Problem being addressed/intended outcomes:** To expedite financial recovery and mitigation utilizing any federal and state programs available; and to ensure full compliance with all federal, state, and local laws in order to limit any subsequent audits and reviews.
- **How does this program respond to the negative economic impact of COVID19?** The consultant works jointly with City key partners to ensure that each program is eligible under ARPA and address the economic impact of COVID-19.
- **PARTNERS:**
 - Department of Finance & Administrative Services
 - Grant Administrator and City Departments

Key Performance Indicator #1

- Metric Name – Policies & Procedures
- Outcome – Documentation to assist the City in managing ARPA funds
- Output Measures – Compliance with ARPA and any other federal, state or local laws
- Output Target – No claw-back or disallowed programs and/or expenses
- Data Collection – The consultant will research U.S. Treasury or other federal, state and local governments or authoritative sources that provide ARPA guidance and best practices. The program manager and the grant administrator will establish a central ARPA electronic file to maintain guidance and reporting.

Key Performance Indicator #2

- Metric Name – Eligibility & Compliance
- Outcome - ARPA Programs meet the eligibility requirements and comply with any other terms and conditions of the award
- Output Measures – Timely documentation to support eligibility of each program
- Output Target – No programs are disallowed due to eligibility
- Data Collection – The consultant will research U.S. Treasury or other federal, state and local governments or authoritative sources that provide ARPA guidance and best practices. The program manager and the grant administrator will establish a central ARPA electronic file to maintain guidance and reporting

Key Performance Indicator #3

- Metric Name – Dashboards

- Outcome - Weekly dashboard update of each ARPA project, encumbered, spent and remaining amount
- Output Measures – Weekly dashboards are timely and accurate
- Output Target – Weekly dashboards assist with managing projects and preparing expenditure report
- Data Collection – The consultant will compile financial data from the City by project. The program manager and the grant administrator will establish a central ARPA electronic file to maintain guidance and reporting.

Performance Report

Key Performance Indicator(s) will be gathered for each project and reported in the next performance report in the data format required.

Website Posting

<https://www.cabq.gov/dfa/documents/budget-documents/arpa-cslfrp-recovery-plan-performance-report-city-of-albuquerque-8-31-2021.pdf>